



MICHELE CHIARLO srl
AZIENDA VITIVINICOLA
STRADA NIZZA CANELLI, N 99
14042 CALAMANDRANA (ASTI ITALY)

TEL. 0141-769030 - FAX 0141-769033 CF/P.IVA
IT00106900053 C.C.I.A.A. ASTI N° 46215

INFORMATION ABOUT THE PROCESSING OF PERSONAL DATA

pursuant to Article 13 of EU Regulation 2016/679 (the RGPD)

The undersigned company, acting as data controller (hereinafter also referred to as the "Data Controller") wishes to inform you that, pursuant to Art. 13 of EU Reg. no. 2016/679 (hereinafter, the "RGPD"), your data will be processed in the following manner and for the following purposes:

1. Subject of the data processing

The Data Controller processes personal, identifying and non-sensitive data (in particular, first name, surname, tax code, VAT number, email address, telephone number – hereinafter, "personal data" or even "data") communicated by you at the start of commercial relations with the Data Controller.

2. Purpose and legal basis of the processing

Your personal data are processed without your express consent (Art. 6 lett. b, and RGPD), for the following purposes: a) to fulfil the pre-contractual, contractual and tax obligations deriving from relationships with you; b) to fulfil the obligations established by law, by a regulation, by community legislation or by an order of the Authority; c) to exercise the rights of the Data Controller, for example the right to defence in court.

The legal basis for the processing can relate to the following cases: Fulfilment of contractual obligations or pre-contractual measures; legal obligations to which the data controller is subject; the legitimate prevailing interests of the data controller or of third parties to whom the data are communicated.

3. Data processing methods

The processing of personal data is carried out through the operations indicated in Art. 4, paragraph 2) of the RGPD and specifically the: collection, recording, organisation, storage, consultation, processing, modification, selection, extraction, comparison, use, interconnection, blocking, communication, cancellation and destruction of data. Your personal data is subject to both paper and electronic and/or automated processing. The Data Controller will process your personal data for the time needed to fulfil the above purposes, and for a period not exceeding 10 years from the termination of the relationship for the Purposes outlined in Art. 2.

4. Access to data

Your data may be made accessible to the following persons, for the purposes referred to in Art. 2: a) employees and collaborators of the Data Controller, or of any affiliated or related companies, in their capacity as managers and/or internal data processors and/or system administrators; b) third parties (for example, providers of management and maintenance services for the website, suppliers, credit institutions, professional firms, etc.) that carry out outsourced activities on behalf of the Data Controller, in their capacity as data processors.

5. Data communication

Without your express consent (Art. 6 lett. b) and c) of the RGPD), the Data Controller may communicate your data for the purposes referred to in Art. 2 to supervisory bodies, judicial authorities, and all other parties to whom such communication is mandatory by law in order to carry out the stated purposes. Your data will not be disclosed.

6. Transfer of Data

The personal data will be managed and stored on servers located at the main office of the Data Controller. The data will not be transferred outside the European Union.

7. Nature of data provision and consequences of refusal to respond

The provision of data for the purposes referred to in Article 2 is an essential requirement. If they are not provided, we cannot ensure the services mentioned in this article.

8. Rights of the data subject

As an interested party, you have the rights outlined in Art. 15 of the RGPD. Where applicable, you also have the rights referred to in articles 16-21 of the RGPD (right of rectification, right to be forgotten, right to restrict processing, right to data portability, right to object), as well as the right to lodge a complaint with the Data Protection Authority.

9. How to exercise your rights

You may at any time exercise the rights referred to in point 8 above by sending a registered letter with return receipt to the address of the Data Controller shown in the header, or by writing an email to info@chiarlo.it

10. The Data Controller

The Data Controller is **MICHELE CHIARLO S.r.l.** An updated list of the persons responsible for the data processing is kept at the main office of the Data Controller.

RGPD INF50	Article 13 of EU Regulation 2016/679 (the RGPD)	2023
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